

	APPROVED BUDGET 2008-2009	ACTUAL 08/09	FINAL APPROVED BUDGET 2009/2010 Revision 6/16/09	ACTUALS YTD 07/01/2009-11/30/2009	Proposed Budget 2010/2011 june 12 revision	
Expenses:						
Salaries	\$354,943	\$363,599	353,993	\$158,373	349,289	Director: 85,000 per contract ; .2% increase for staff; Chief Sanitarian: 62,416 Nurse 60,088 Sanitarian: 46,920 Sanitarian: 23,634 Admin. Assistant 40,038 ; Receptionist 16,193 P/T Health Educator 15,000
Benefits	111,588	96,797	127,954	36,503	141,680	25,573 (FICA+) 7.65% salaries; Pension for F/T Only (ER+EE) 34,599-(EE Portion) 6,625=27,974+11,000 Net Pension Expense 38,974 Insurance:Health 52,471 (ER+EE) - 2,624 (EE Portion)=49,847; ancillary lines and deductible 27,086 Net Insurance expense 76,933 , EAP 200 (merged with Monroe EAP)
Sub-total	466,531	460,396	481,947	194,876	490,969	
Business Insurance	39,000	34,631	40,500	11,092	29,700	Figure based on 3% increase Worker's comp., Property, Auto, General and Public Officials Liability, Umbrella
Sub-total	39,000	34,631	40,500	11,092	29,700	
Consulting/Contract Labor:						
Medical Advisor	2,000	2,000	2,000	2,000	2,000	Stipend for Dr. Joel Kunkel
Audit	7,000	14,170	7,500	3,500	7,000	Costs for completing audit
Legal	10,000	11,833	6,000	0	4,600	Legal fees
Food Inspection	4,000	6,746	0	0	0	For off-hour inspections and food safety training initiatives; covering absences. Cancelled food inspector for savings.
Accounting	4,000	2,988	0	0	0	For quarterly review of accounts and budget review as well as assistance with implementing improvements required by audit.
Bookkeeper	10,000	10,878	15,360	6,400	12,000	Contract bookkeeping services
Information Technology	3,000	1,757	3,000	3,941	3,000	Contract with IT company
Sub-total	40000	50372	33860	15841	28600	
Program Expense:						
Vaccine Clinic Expense	15,000	12,690	12,000	7,590	10,000	Vaccine and associated expenses to administer vaccine
Community Health	0	0	3,000	0	3,000	Community health programs
Food Safety Training	0	2,559	4,000	0	4,000	Costs associated with conducting 2 QFO classes for food service workers-certified trainer and ServSafe manuals.
Sub-total	15000	15249	19000	7590	17000	
Office Expense:						
Automobile	5,500	8,422	6,000	1,800	6,500	Covers gas and auto repairs (through Town of Trumbull)
Computer Hardware/Software	3,000	3,899	2,000	1,242	2,000	Costs to repair/replace equipment as needed/software costs
Office Supplies	3,000	4,261	3,500	1,950	6,000	Covers typical office supplies in addition to copy machine lease and paper-new expenses with new office Sanitarian inspection equipment/supplies; complaint response
Field Supplies	1,000	864	1,000	157	1,000	water analysis
Payroll Processing	2,000	3,125	2,400	1,283	2,000	Costs to Prime Pay for payroll; switched from Paychex for savings
Postage & Delivery	2,000	2,274	2,400	463	2,400	Postage Costs/Courier costs for laboratory specimens (rabies)
Telephone	2,500	2,302	3,000	727	2,600	Office Phones
Staff Professional Dev.	3,500	4,615	3,500	916	4,000	Includes conferences, seminars and professional memberships
Sub-total	22500	29762	23800	8538	26500	

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Facility/Maintenance Costs	15,000	15,000	15,000	2,500	39,000	Estimated costs for new office space/utilities/maintenance
Sub-total	15000	15000	15000	2500	39000	
Other/Miscellaneous:						
Fund reserve	3,956		3,716		1,000	Intentional plan to fund reserve to 25-33% of operating budget
Fund capital expenses	2,003		1,441		10,000	Intentional plan to fund capital expense to keep budget stable:1999 Ford Pickup needs to be replaced
Sub-total	5,959	30,000	5,157	5,000.00	11,000	
Total Operating Expenses	\$598,031	\$605,410	\$619,264	\$240,437	\$642,769	
Revenue						
Per Capita:						Per capita estimates for 2008 demonstrate a decrease in population; Monroe, 19,359; Trumbull 34,688; Total 54,047
Town of Monroe	123,245	123,245	125,919	92,434	131,448	Per capita rate of 6.79
Town of Trumbull	220,330	231,885	225,540	115,942	235,532	(see above)
State DPH	113,624	114,069	101,185	113,624	99,987	1.85 per capita from CT Department of Public Health
Sub-total	457,199	469,199	452,644	322,000	466,967	
Fees/Licenses:						
Beauty/Barbershop Licenses	11,100	12,070	12,575	8,980	15,000	Revenue from cosmetology licensing
Day Care Inspections	2,500	1,560	2,500	860	2,700	Inspection is required every two years for state relicensure
Food Licenses	47,000	36,983	52,500	8,827	54,000	Food service plan review and license fees
Pool Licenses	1,250	1,250	2,500	0	2,500	Fees from public pool licenses
Septic	52,500	37,776	52,500	24,280	50,000	Fees for septic permits and inspections
Well Permits	1,800	3,975	2,000	1,350	3,000	Fees from well permits.
Food Service Fees	4,500	5,589	4,500	1,906	5,000	Fee charged when failed inspections necessitate reinspections
Sub-total	120,650	99,203	129,075	46,203	132,200	
Programs:						
Vaccine Clinics	25,000	50,397	30,000	10,392	35,000	Income from flu and other vaccine;program expanded to increase revenue
Tick Program	300	405	355	127	300	Revenue from sending ticks for testing.
Food Safety Training	0	3780	7,000	0	8,000	Revenue from 2 QFO classes
Sub-total	25,300	54,582	37,355	10,519	43,300	
Other:						
Interest Income	0	3717	0	514	0	
Miscellaneous	840	841	190	45	302	Revenue from copies and mosquito dunks
Sub-total	840	4,558	190	559	302	
Total Revenues	\$578,689.00	\$572,960.00	\$619,264.00	\$368,762.00	\$642,769.00	
Undesignated funds transfer	\$20,000.00		0			
	\$598,689.00					
Net income/(loss)	\$0		0			